

# TEAM BRIEFING

(Completed by the Regional Coordinator and forwarded to Team Leaders)



## TCCEM TRAINING -ST MARKS BELLERIVE

**DATE 11/06/2024**

### KEY CONTACTS

Key Personnel	Role	Name	Contact Number
TCCEM Team Details:	Team Leader	Paul Hueston	0400422009
TCCEM Duty Manager:	24 Hour Line		0455840050
Local Council Contact:	Municipal Coordinator	Andrew Brown	6217 9500
Evacuation / Recovery Centre Contact:	Minister	Joel Gillie	<u>6245 1243</u>

### LEAD AGENCY:

TCCEM

### LOCATION:

**MEETING POINT: St Marks Anglican Church Bellerive – Cnr Clarence & Scot Sts**



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## SITUATION

### Current {Fires} update:

Report from {Tasfires} Here

Training is on at St Marks Bellerive – 20 Participants – 14 in-Person, 6 Online.

### OVERVIEW

- Understanding the emergency setting
- Understanding the impact of emergencies
- Recovery & Tasmanian Emergency Management Arrangements (TEMA)
- Providing Psychological First Aid
- Providing Emotional Spiritual Care
- TCC EM Operations

### Evacuation Centre update:

- OPEN

### Current Issues:

- People still finding their way in from home
- Signage & WayFinding

### Updated Questions:

Questions you could ask people now who have been there for a few days:

- Where are things up to for you? (Could have an emotional or situational response)
- How are you sitting with the latest updates?
- Do you have family / friends? Are they going ok?
- Do you have a plan? OR what are your plans from here?
- What do you need right now?

## MISSION

### *Purpose / goal of this deployment*

{Provide PFA and Personal Support for affected people and people utilising the Evacuation Centre alongside other Government Agencies / Recovery Partner Network members or NGO's and other personal support agency personnel such as Red Cross etc.}

TRAINING in providing PFA, ESC in Disaster settings and understanding Emergencies and the role of TCCEM in Recovery.

## EXECUTION - Arrangements for this deployment

### Deployment Time/s

9:30am – 4pm: St Marks

### Travel Arrangements

Own vehicle –

### Meeting Place: Foyer of St Marks

### Team Tasks / Roles

Team leader – Trainer

### Other Agencies: N/A

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## COMMAND, CONTROL, AND COMMUNICATIONS

*reporting process / information flow / Privacy / confidentiality*

- Team Leader & Deputy
- Check in with Team Leader every 2 hours
- How will the team communicate during shift?
  - By Phone, in person
- Communication with other agencies
  - See information above for Key Contacts
- Please be aware of confidentiality issues in a public space
- Please call your regional coordinator or deputy if you have any concerns or issues

## ADMINISTRATION

*Go-Kit / Tabards / ID / TCC EM clothing / reporting forms and activity records / radios / pens etc / accommodation / Handover / End of Shift*

- TEAM LEADER has a Mini Go-Kit / Backpack with forms etc.
- Another Go- Bag is at Hobart with Margaret Savage

Please submit an '**END SHIFT**' form online – at [www.tccem.org.au/deployments/](http://www.tccem.org.au/deployments/) when you have completed your shift!. Deployments page PASSWORD is: **BePresentWithOne**

## SAFETY & MEDICAL

### Medical Plan

Call 000 if an emergency

Seek First Aid at the Recovery centre if required

Local Medical Centres: N/A

Driving - Please take care on the roads.

Emergency Contacts – listed above – PLEASE CALL 000 if there is an Emergency

Sign-in & out: Please sign-in on the required form and sign out – Also use the **END SHIFT** Form online.

General Safety

- Please look after yourself and take appropriate breaks and drinks etc.
- Off-site Personnel movements – report / permission / safety considerations

Situational Awareness

Injuries, WH&S incidents, hazards and near misses to be reported